REGISTERING
- HU students: registered automatically with matriculation
- All others, FU-Charité students included: with ID card or passport and proof of residence

RENEWAL OF LOANS
- Self-renewing option via user account, via loan desk, per telephone or mail, as long as the items are not reserved by other readers
- Maximum 84 day loan period

RETURNING ITEMS
- During opening hours at the self-return machine in the foyer
- Also possible in Grimm-Zentrum and in branch libraries Naturwissenschaften, Fremdsprachliche Philologien and Großbritannien-Zentrum

SEARCHING FOR ITEMS
- Searching for books, journals, articles (printed and online) in the Primus Gateway: primus.ub.hu-berlin.de
- Help: Information desk and subject librarians

TEXTBOOK COLLECTION
- For the subjects Biology, Agricultural and Horticultural Sciences and Sport Science at Campus Nord
- For English / American Studies at Grimm-Zentrum

USER ID
- HU students: HU-CampusCard
- All others: Library card
- Valid at all HU libraries
- Can be renewed annually on site, HU students will be renewed automatically
- Free of charge
In the branch library Campus Nord you will find the collections of the subjects Agricultural Science, Horticulture, Biology, English and American Studies and of Sport Science. The collection at Campus Nord library consists of 500,000 volumes. The library provides 400 workspaces including 40 PC workstations in three reading rooms, one computer lab/training course room and eight group workspaces.

ACCESSIBILITY
- Barrier-free entrance and elevator
- Wheelchair-accessible workspace on the ground floor
- Accessible toilet

BORROWING
- Use self-issue machines on the ground floor
- Loan period: 28 days
- Fees are only charged for overdue loans
- Limit: 100 items in total (all HU libraries)
- One day loan: overnight and over the weekend for specially marked items

CHILDREN
- Family room

CLOAKROOM LOCKERS
- Use your own padlock for lockers
- Some lockers can be used with coins
- Machine for office equipment and snacks in the foyer

COURSES
- Discover search tools, databases and citation management software
- Refer to website for dates and registration
- Video tutorials to develop search techniques individually: www.ub.hu-berlin.de/online-tutorials

GROUP STUDY ROOMS
- Eight group workspaces for group learning and discussions
- Booking: Boards on doors to the rooms

GUIDED TOURS
- For first-year students at beginning of semester
- Dates at loan desk and on website

INTERNET ACCESS / WLAN
- For registered library users Internet access via PC workstations
- WLAN only with an account of the Computer and Media Service (CMS)
- For HU students this CMS account is automatically provided with matriculation
- http://www.cms.hu-berlin.de/dl/netze/wlan

MENSA CARD
- For paying scanning, photocopying and printing charges
- Recharging at the machine at library foyer

OPEN-SHELF ACCESS
- No reservation necessary
- Take the books you need directly from the shelves
- Shelf classification

PHOTOCOPYING/PRINTING/SCANNING
- 2 B/W photocopiers, 1 book scanner
- Payment using MensaCard or CampusCard