



#### RETURNING ITEMS

- During opening hours at the self-return machine in the foyer
- Also possible in the Erwin-Schrödinger-Zentrum, in the Library Campus Nord and in the Foreign Languages Branch Library
- Loan renewal during service hours at the desk

#### ROOM INFORMATION SYSTEM

- Electronic guide system to shelf locations of books and to service areas
- Can be opened via the website or directly from the literature search

#### SEARCHING FOR ITEMS

- Searching for books, journals, essays (printed and online) in the Primus Gateway: [primus.ub.hu-berlin.de/en](http://primus.ub.hu-berlin.de/en)
- Help: Information desks and subject librarians

#### STUDY CARRELS

- 38 one-person carrels for students of Humboldt Universität zu Berlin working on their final exam papers
- Eight-week reservation period (application six times a year)
- Four carrels on Floor 5 for daily use without prior reservation for HU students

#### TECHNICAL SUPPORT

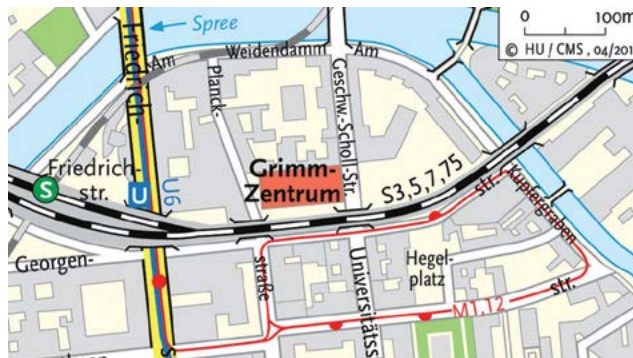
- Enquiries: Information desk of the Computer and Media Service (CMS) on Floor 1, service hours: Mon–Fri 9 am–3 pm  
[www.pc-saal.hu-berlin.de/pcsaal-en/](http://www.pc-saal.hu-berlin.de/pcsaal-en/)

#### TEXTBOOK COLLECTION

- Ground Floor, only for HU members
- Loan period: 28 days

#### USER ID

- HU students: Student card / Campus-Card
- All others: Library card
- Valid at all HU libraries
- Must be renewed annually at the library
- Free of charge



#### UNIVERSITY LIBRARY

##### JACOB-UND-WILHELM-GRIMM-ZENTRUM

Geschwister-Scholl-Str. 1/3

D-10117 Berlin

Phone: +49 (0)30/2093-99370

Email: [info@ub.hu-berlin.de](mailto:info@ub.hu-berlin.de)

[www.ub.hu-berlin.de/en/grimm-zentrum](http://www.ub.hu-berlin.de/en/grimm-zentrum)

#### OPENING HOURS (normal operation)

Mon–Fri 8 am–midnight

Sat–Sun 10 am–10 pm

#### SERVICE HOURS

Mon–Fri 9 am–7 pm, Sat 10 am–6 pm

Mon–Fri 9 am–7 pm, Sat 10 am–6 pm

#### RESEARCH READING ROOM

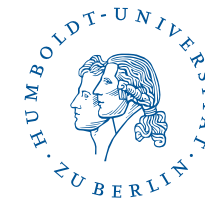
Mon–Fri 10 am–7 pm

Updated: October 2020

#### ATTENTION:

Due to current pandemic measures we cannot offer full services and opening hours. Further information on our website:

[www.ub.hu-berlin.de](http://www.ub.hu-berlin.de)



## University Library

# Jacob-und-Wilhelm-Grimm-Zentrum



[www.ub.hu-berlin.de/en/grimm-zentrum](http://www.ub.hu-berlin.de/en/grimm-zentrum)

# Jacob-und-Wilhelm-Grimm-Zentrum

The University Library in the Jacob-und-Wilhelm-Grimm-Zentrum provides immediate and unrestricted access to most items and is open from 8 am until midnight on weekdays. The attractive building houses a collection of roughly 2 million volumes in the subjects of humanities, cultural studies, sociology and economics; most of which are available for borrowing. Furthermore, the library provides access to a wide range of e-journals, ebooks and databases. Besides 1 036 individual workplaces (of which 450 are equipped with a PC), there are 18 group study rooms and 40 study carrels. The Computer and Media Service on Floor 1 additionally offers an extensive range of services and support. The cafeteria is the perfect place to relax and linger.



## Overview of the Grimm-Zentrum

### ACCESSIBILITY

- Parking space for the disabled and barrier-free access
- Barrier-free counters and toilets, lift from Lower Ground Floor to Floor 7
- Height-adjustable desks on Floors 2, 3 and 6
- 2 Study carrels for visually or physically handicapped readers on Floor 2

### BORROWING

- Loan period: 28 days
- Fees are only charged for overdue loans
- Limit: 100 in total (all HU libraries)
- Self-check-out with PIN on Ground Floor
- Pick up reserved books at the pick-up shelves on Ground Floor

### BREAK DISC

- Set the current time when leaving the workplace
- You lose your right to the workplace if you leave it for more than 60 minutes

### CHILDREN

- 8 workplaces for studying with children in 'Berliner Volksbank Kinderstube' with integrated play area on Floor 7
- Keycard available at the security staff on Ground Floor

### CLOAKROOM LOCKERS

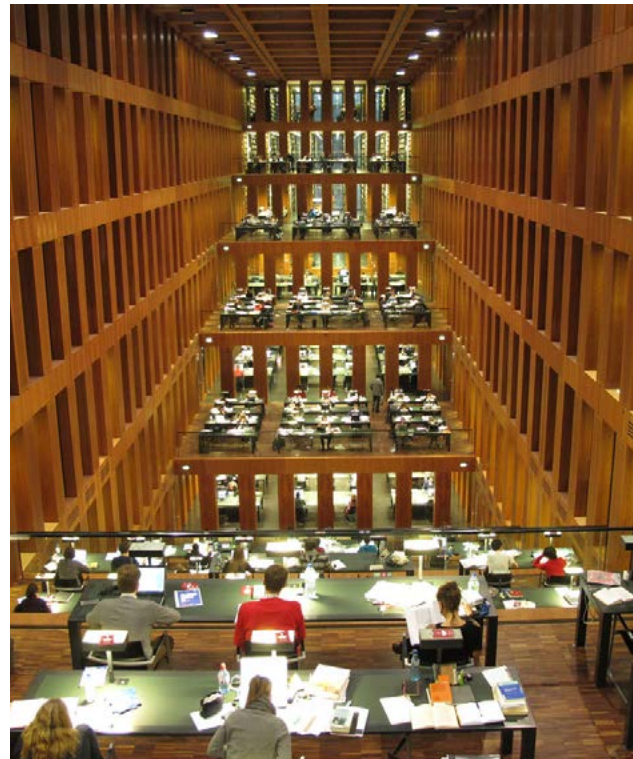
- Lockers with your own padlock (lock hasp must be 5–6 mm in diameter) and lockers with MensaCard
- Utilisation during opening hours, checked and cleared after closing

### COURSES

- Searching for items: Discover search tools and databases
- Refer to website for dates and registration
- Video tutorials to develop search techniques individually:  
<https://www.ub.hu-berlin.de/en/learning-how-to-search/online-tutorial/> (videos in German only)

### GROUP STUDY ROOMS

- For group learning and discussions
- On Floor 3
- Booking: Boards on doors to the rooms



### HU HOMEZONE

- Reserved study spaces for HU members
- All study spaces on Floors 1–5
- Daily between 8 am – 7 pm
- Does not apply to computer rooms and group study rooms

### INTERNET ACCESS

- Only with an account of the Computer and Media Service (CMS)
- HU students: Automatically with matriculation
- All others: <https://www.cms.hu-berlin.de/en/dl-en/beratung-en/antrag-hu-account-benutzeranmeldung>

### MEDIA LIBRARY

- On Floor 7
- Collection of microforms, photographs, different-sized slides, DVDs
- Digitisation of microforms (bring own pen drive)
- Off-site DVD loan
- Opening hours during terms: Mon–Fri noon – 5 pm

### MENSACARD

- For paying scanning, photocopying and printing charges
- For paying for food and drinks in the cafeteria
- For the lockers in the cloakroom
- For paying fees
- Mensacards can be bought, recharged and returned at the machine in the foyer

### OPEN-SHELF ACCESS

- No reservation necessary
- 2 million freely-accessible volumes
- Shelf classification

### PHOTOCOPYING/PRINTING/SCANNING

- Service point on Ground Floor
- Scanners and printers on other floors
- Payment using MensaCard

### REGISTERING

- HU students: Registered automatically with matriculation
- All others: With ID card or passport and proof of residency

### RENEWAL OF LOANS

- Self-renewing option via user account, as long as the items are not reserved by other readers
- Maximum 84 day loan period