

Instructions for the preparation of the paper copies (Case A)

Specifications for the printed copies:

- The paper used must be white, bleached without chlorine, free of wood and acid and resistant to ageing.
- Please produce the printed copies in DIN A4 and print the pages on both sides.
- If the document contains illustrations and these can be interpreted without colour, they can be printed in black and white. Otherwise, please print in colour.
- In the case of cumulative work, make sure that all articles are printed in full.
- Make sure that the title page is complete (reviewers and date of defence must be indicated).
- Personal data, such as place and date of birth, must be removed from the title page or from the entire document, as well as the curriculum vitae.
- The declaration of independence is included but not signed.

Binding specifications:

- For durability reasons, we cannot accept ring and spiral binding.
- A copy shop soft cover glue binding is sufficient, please use a cardboard cover as front and back cover.