

Reservation of lockable book trolleys

Lockable book trolleys are available for the following groups of readers, who also need to show a valid library card or campus card.

- Bachelor, Master and PhD students enrolled at Humboldt-University for Romance Languages and Literatures, Slavonic Languages and Literatures, Hungarian or British Studies
- Guests of the Institute of Romance Studies, the Department of Slavic and Hungarian Studies as well as the Centre for British Studies.

(Please provide proof of affiliation.)

Book trolleys are used for the storage of any materials required for revising and writing for your studies.

Request forms for book trolleys are available at the information desk. They need to be filled in and signed. By signing the form you agree to abide by the terms of use. Reservations cannot be made for more than one person per trolley.

Use of book trolleys is free of charge. It is limited to 3 months, an extension is subject to availability. If a trolley is not utilized on the date given in the form, the reservation expires. Requests are granted in order of application.

Terms of use

- Library books stored in book trolleys need to be borrowed first. Please print out the receipt at the self-issue machines and leave it in the books.
- Books from the reference section and bound volumes of periodicals cannot be borrowed and must not be stored in book trolleys. Please refrain from storing food and drink in the trolleys.
- Any kind of personal items and books are stored in the book trolleys at your own risk.
- Book trolleys are reserved for personal use. Do not pass on the key or give other users access to a trolley reserved in your name.
- The library reserves the right to open trolleys to ensure compliance with the terms of use.
- Keys for book trolleys must not be taken outside the library. Please sign out the key from the information desk before use and hand it back in when you leave for the day.

Return of book trolleys and liability

- On the final day of the reservation, at the latest, readers need to clear out book trolleys and return them in good condition.
- Readers are liable for any damages of book trolleys during the reservation period.
- Lost book trolley keys must be reported to the information desk. Replacement charges apply as laid down in the library's scale of fees.
- If a reserved book trolley is obviously not in use or if the terms of use of book trolleys or the library are disregarded, reservations may be cancelled and book trolleys cleared.

Contact us:

Telephone: 030 / 2093 – 12377

Email: fremdphilo@ub.hu-berlin.de

Opening hours:

during term

Mon-Fri: 09.30-19.00 h

during vacation

Mon-Fri: 10:00-18:00 h